

OFFICE OF THE DY. DIRECTOR OF EDUCATION
DIST. WEST: NEW MOTI NAGAR: NEW DELHI.

NO. F. LE-4E/121/3()/2-25/94/1346

Dated: 23/94

To

The Manager,

Modern Era Convent (School)
B-1, Block Janak Puri
New Delhi

Sub:- Upgradation of Modern Era Convent (School) Janak Puri
from Secondary to Sr. Secondary level w.e.f.
the academic session 1994-95 (without aid).

Sir,

With reference to your application on the subject noted above, I am directed to convey the approval of the Director of Education, Delhi, for the upgradation of Modern Era Convent (School) Janak Puri from Secondary to Sr. Secondary streams only with effect from the academic session 1994-95 subject to the fulfilment of the following terms and conditions:-

1. That the school shall admit students without any discrimination of caste and creed.
2. That the school shall abide by the provisions of D.S.E.A., 1973 and D.S.E.R., 1973 framed thereunder as well as the instructions issued from time to time.
3. That the school shall meet the additional liability of secondary/Sr. Secondary classes.
4. That proper library shall be established and facilities for reading room shall also be made available for students as well as teachers. Books as per the ratio of 10 books per student shall be purchased and made available to the students.
5. That adequate sports material shall be purchased and made available to the students.
6. That the school shall strictly abide by the provisions of Section 19(1) of the D.S.E.A., 1973.
7. That the school shall not run any unrecognised classes or any other activities within the school premises and all the recognised classes shall be run at one place at the premises of school immediately, if any.
8. That the school shall dispense with the services of unqualified and over-aged staff, if any, immediately.

Cont.P/2

MODERN ERA CONVENT

Manager
Manager

Principal
Principal
Modern Era Convent
Sr. Secondary School
B-1 Block, Janak Puri,
New Delhi-110068

That the service contract between the management and the employees shall be executed immediately.

10. Fresh Health Certificate from M.C.D. be obtained and produced to E.O. for verification.

11. That the Management Committee shall regulate the functioning of school strictly in accordance with the provisions of the D.S.E.A. and Rules, 1973.

12. That the Managing Committee of the school shall not increase fee in future academic sessions without prior approval of the Director of Education, Delhi which is a mandatory requirement under sub-section (3) of Section-17 of D.S.E.A., 1973.

13. That all the facilities prescribed under Rule 50 & 51 of the D.S.E.R, 1973 shall be made available to the students.

14. Proof to the effect that qualified staff has been appointed as per Recruitment Rules be provided for verification to Edu. Officer.

15. That the staff has been paid all arrears and being paid as per Fourth Pay Commission. Proof be given to Edu. Officer for verification.

16. That the arrangements for good drinking water shall be made available to all the students as well as to the teachers and sanitary facilities shall also be provided to the students adequately. Health Certificate may be obtained from the local body within a month.

17. That the school shall comply with the norms of the C.B.S.E. affiliation for examination purposes.

Medical facilities/leave, LTC, Bonus, Teaching Allowance, etc. be paid since recognition of the school.

Provident Fund Register be maintained and cash book be completed and shown to the Edu. Officer of the Zone concerned for verification from time to time.

20. That the salary to the staff should be made through crossed Cheque only.

21. That the violation of any instructions/conditions/rules and regulations of the Department, shall lead to the withdrawal of recognition/upgradation of the school.

Contd....P/3

MODERN ERA CONVENT

K. Gopal
Manager

K. Gopal
Principal
Modern Era Convent
Sr. Secondary School
B-1 Block, Janak Puri,
New Delhi-110058

Minimum 3 months salary of the staff should be available as "Reserve Fund" in the joint name of the Director of Education, Delhi and the Manager of the school with the specific instructions to the Bank that the Director of Education, Delhi can operate the account individually in case of default in the payment of salary to the staff. Salary will be paid as per Govt. norms.

23. That the report about the fulfilment of the above condition shall be sent to the concerned Edu. Officer every six months.

Yours faithfully,

[Signature]
EV. DIRECTOR OF EDUCATION,
DISTT. WEST

Dated: 30-2-74

O.F. DE-48/121/3()/2-25/94/1352

Copy forwarded to:-

The J.D.E. (Flg.), Dte. of Education, Old Sectt., Delhi.

The D.D.E. (Act), Dte. of Education, Old Sectt., Delhi.

R.O. (Stat. Unit), Dte. of Education, Old Sectt., Delhi.

E.O. Zone-25.

The Secretary, CBSE, Preet Vihar, Delhi-110092.

Personal Branch of DDE (West).

~~BY DIRECTOR OF EDUCATION,
DISTT. WEST~~

MODERN ERA CONVENT

[Signature]
Manager

[Signature]
Principal
Modern Era Convent
Sr. Secondary School
B-1 Block, Janak Puri,
New Delhi-110058